



How to Plan for Personal Use of Your Yacht

Scheduling

Call the Reservations Office as soon as possible to **reserve Owner Time**. Let us know if your time is firm or flexible.

“Firm” means that your cruise takes priority over any charterer interested in that time, previously booked charters excepted.

“Flexible” means that you have right of first refusal on that time. Most often owners will move, given 10 days notice.

When reserving your time, be aware of how heavily AYC schedules yachts during Gold and Red Seasons. While we want you to use your boat, remember that your use time in prime season can greatly affect your revenue stream.

Please discuss your boating plans with the reservation staff if you have questions about your boat’s schedule. **ALWAYS CALL BEFORE ASSUMING YOUR BOAT IS AVAILABLE.** OUR TEAM WILL SOMETIMES MAKE EXTREMELY LAST-MINUTE BOOKINGS TO ACCOMMODATE A CLIENT!

Returns

Owners should plan to have their boat back and cleared of all personal items, food & trash by 1:00 PM (10:00 AM if you plan to have AYC refuel your boat) just as we expect our charter customers to return in a timely fashion. The diver, cleaning crew and service team are standing by to prep the boat, often for a 5:00 PM Check-Out the same evening. *Please be aware of your boat’s particular schedule.* Ask the office staff ahead of time if the boat has an open week following your return however, keep in mind charters may be booked last minute.

****PLEASE NOTE:** If you experience a mechanical failure that requires ordering parts and/or several hours of labor or strike an object, call and alert the Service Department. You may be asked to return early to facilitate repairs.

Owner Charter Use Contracts

Owners that have chosen to **DEFER Washington State Sales Tax** when the vessel was purchased and placed in charter service must charter their vessel back for pleasure use to avoid jeopardizing the tax deferral. **At the time the boat is reserved, indicate to the reservation staff that you require an owner contract, and take a copy of this contract with you on your charter. A finalized contract will be available to you upon return of your charter to assure proper dates and rates for payment remittance.**

Owners pay the published charter rate plus WSST on the amount.

Example:

Boat charters for \$6000/week.
Owner schedules one week for personal use ending July 12th.

Charter fee	\$6000.00
WSST (8.9%)	<u>534.00</u>
	\$6534.00

(July Owner Statements are issued in mid-August)

Funds are dispersed as follows:

534.00 goes to Washington State for tax on FMRV charter fee
300.00 goes to AYC for 5% commission on Owner Charter
\$5166.00 goes to Owner via August Statement (Charter Income)
\$6000.00

Legitimate uses of vessel where owners do not have to schedule Owner Contracts:

1. Delivery – Boat winters in Portland, OR. Owner may deliver boat home and back to charter base.
2. Sea Trial – Owner may sea-trial vessel after repairs or installations to ensure proper operation.
3. Maintenance – Owner may operate boat to facilitate repairs, swing compass, exercise systems, etc.
*Note that any time your boat **leaves the marina** in numbers 1, 2, or 3 a dive will be required.*

Anacortes Yacht Charters is not responsible for any tax liabilities that may arise out of owner’s usage. We encourage owners to follow guidelines that are in place to allow owner access to their yacht for personal use. AYC is not responsible to ensure owners follow those guidelines and/or to interpret if a particular usage is legitimate or not.

Please feel free to call and discuss your upcoming Owner Time.

If you are unsure of any aspect of our procedures, our staff can assist you to make your cruise enjoyable.

Owner charters do not include towels, linens or convenience packs. If you would like to order any of these items, please let the Reservations Staff know when you’re booking your owner time. Please let the staff know what time you plan to arrive so the yacht is ready for your arrival.

Additional Points

- Notify the Front Office when working aboard your boat. We often get prospective charter clients in the office to preview boats, and we like to let them know if owners are aboard.
- Notify the Front Office if work is scheduled aboard your boat, or the boat is hauled out or cushions removed for reupholster. We don’t like to send people to empty slips or to boats that are torn apart or have hatches open.
- Our cleaning staff works on a very tight schedule in Red & Gold Season. If you’ve chosen to clean your own yacht after personal use or charter use, please follow thru. Do not expect to return and walk-off the boat late and say “We can’t get to it.”

The demands on the staff over busy weekends takes every bit of available time to satisfy our mutual clients.