

THINGS YOU SHOULD KNOW

Returning Paperwork

Please return the requested paperwork/documents in a timely manner. You can mail, fax or scan and email paperwork to our base.

A Marina Departure Notification with your assigned check-out time will be forwarded upon receipt of final payment and all pertinent completed and signed paperwork.

**Any service requests changed or added within 2 weeks of your vacation start date is subject to an additional "Schedule Change" fee of \$200.00.

Cancellation Policy

If you must cancel your charter, the following terms will apply:

- 120 days or more: \$200.00 Non Refundable Booking Fee
- 60-119 days: \$200.00 Non-Refundable Booking Fee + 30% Reservation Deposit
- 0-59 days: \$100% of Charter Fees
- Vessels 70'+, charters 21+ days & One-way charters have a separate policy. Call for details.

Optional Travel Protection Insurance, once purchased, is non-refundable

What to Expect on Charter Day

Skipper Briefing | Onboard Orientation, Safety Equipment/Inventory Inspection & Boat Handling Segment

AYC's check out process will take an average of 2 ½ to 3 hours. Our procedure is designed to get you underway in a reasonable time with a good understanding of the yacht. Plan to arrive at the office a few minutes prior to your scheduled check-out time to allow for any last minute arrangements. *Upon arrival, a credit card imprint will be required for incidentals that may occur during your charter.*

Skipper Briefing – approximately one (1) hour and includes:

- ◊Clearing Customs ◊Boat Service & Emergency
- ◊Check In Procedures ◊Hard to Navigate Cruising Areas

Skippers must attend the briefing along with one crew member. Our insurance underwriter requires repeat skippers to attend as well.

Onboard Orientation & Boat Handling – approximately two (2) hours and includes:

- ◊Electronics, Plumbing, Engine, Rigging, Etc. ◊Location of All Safety Gear
- ◊Slip & Marina Maneuvering ◊Handling Characteristics

You can load the yacht or send your essential crew off to provision **after the check-out** is completed.

Sleep-Aboard Check-Out Policies

If you have requested a Sleep-Aboard on your chosen yacht for the evening prior to your charter day, please note your arrival time is 4:00 PM the day before your charter. During the summer season we take a limited number of Sleep Aboards. The turnaround on these vessels is only 3 to 5 hours as the previous charter arrives early in the afternoon of the day of your requested pre-boarding. In the few hours available, our crews do any necessary cleaning, maintenance, repairs and inspection of equipment therefore our staff is not permitted to grant access to the boat at that time.

Please note: If the boat arrives late or is in need of more attention than usual, our crew works late in order to have your boat ready for charter. We will make every effort to accommodate your Sleep-Aboard request, however if for reasons out of our control it becomes impossible to put your charter party aboard, it will be necessary to secure motel accommodations at the charterer's expense, and we will refund your Sleep-Aboard fee.

Please be aware that your cruise cannot start until daybreak of your scheduled charter day as insurance coverages does not begin until the date shown on your contract. *The Cruising Guarantee takes effect on the first day of your charter.*

How To Reach AYC

Anacortes Marina
2415 T Ave, Suite 2
P.O. Box 69
Anacortes, WA 98221

Toll Free: 800.233.3004
Local: 360.293.4555
Fax: 360.293.6683
Email: info@ayc.com

Summer Hours:
Monday thru Sunday 9am – 5pm
unless otherwise noted

WELCOME ABOARD!

Charts Aboard

It is our goal to provide a safe trip for you & your crew. We provide the following publications aboard each vessel:

- ◇Waggoner Cruising Guide
- ◇Chapman’s Piloting & Seamanship
- ◇Ports & Passes – *tides and currents*
- ◇Waterproof Chart #43
- ◇Canadian Paper Chart #3463
- ◇Evergreen Cruising Atlas
- ◇Washburne’s Tables *Sail Only*
- ◇The Current Atlas (Companion piece to Washburne’s Tables) *Sail Only*

These publications are also available for purchase prior to your charter for planning purposes. Please refer to the Books & Charts Order Form in your charter packet or call the office to place an order.

Provisioning

Two large supermarkets, an all natural meat market, liquor store and specialty wine shops are available for provisioning on your own. If you prefer pre-planned meals, please complete and return the enclosed provisioning form.

Crossing into Canada – YOU ARE RESPONSIBLE TO RESEARCH CURRENT RULES BEFORE YOU GO!

A valid **passport** is required for entry in both directions, and a letter from parent(s) for children unaccompanied by both parents. On entering Canada and re-entering the U.S., you must comply with the standard restrictions and procedures applying to all international travelers. Please take time to review the separate customs information details included in the charter information packet, but please note, this is NOT a definitive list.

~Call Customs or go to their websites for the most current restrictions/requirements for both US and Canada~

Communications

Each vessel has at least one VHF radio.

- Transmissions are line-of-sight & range limited.
- Use for emergencies or marina contact.

Contact our office by phone (800-233-3004). The San Juan and Gulf Islands have reliable cell coverage although please confirm with your cell phone carrier that you will have roaming service in the area. Our vessels are equipped with at least one 12-volt outlet (car charger compatible).

What to Pack

Pack light! Bring clothes that can be layered to be comfortable in the varied conditions you are likely to encounter. Bring non-skid soled shoes, a hat and sunscreen.

Storage aboard boats is limited so restrict your baggage to soft sided luggage and duffel bags that are easy to stow.

Complimentary Items

- ◇Linens & Towels*
- ◇Pillows & Pillow Protectors
- ◇Blankets & Comforters
- ◇Outboard Fuel
- ◇Ice Chest**
- ◇Two (2) Bags of Ice**
- ◇Local Shuttle Service (9am-5pm)

***Extra bedding and towels may be rented for salon/dinette conversions.**

****Ice chest and two bags ice available on request.**

Starter Pack/Pumpout Service Available \$60.00 + tax

Kitchen Towels, hot pads, sponge, garbage bags, coffee filters, 1-roll paper towels, 2-rolls marine TP per head, tank treatment, windex, dish soap, hand soap, 1-BBQ propane canister, hotel-size beauty essentials.

Pumpout Service is done on your return for the final holding tank pumpout. Please note: **YOU ARE RESPONSIBLE TO PUMP YOUR HOLDING TANK** during your charter. **PLEASE DO NOT ALLOW YOUR HOLDING TANK TO OVERFILL.**